

Vote 2

Provincial Parliament

	2014/15			
	Main appropriation	Adjusted appropriation	Decrease	Increase
Amount to be appropriated	R108 971 000	R111 722 000		R2 751 000
Statutory appropriations	R35 546 000	R39 334 000		R 3 788 000
Responsible Executive Authority	Speaker			
Administering Entity	Provincial Parliament			
Accounting officer	Secretary to Provincial Parliament			

Aim

The Western Cape Provincial Parliament (WCPP) is an institution committed to provide quality procedural and administrative support to enable Members to fulfill their constitutional functions and to facilitate public involvement in its activities.

Changes to programme purposes, objectives and measures

No changes were made to programme purposes, objectives and measures.

Adjusted Estimates of Provincial Expenditure 2014

2014/15							
Programme	Main appropriation	Additional appropriation					Adjusted appropriation
		Roll-overs	Unforeseeable/ unavoidable	Virements and shifts	Other adjustments	Total additional appropriation	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000
1. Administration	47 174	127		(447)	2 592	2 272	49 446
2. Facilities for Members and Political Parties	39 355						39 355
3. Parliamentary Services	22 442	32		447		479	22 921
Total	108 971	159			2 592	2 751	111 722
Direct charge on the Provincial Revenue Fund							
Members remuneration	35 546				3 788	3 788	39 334
Total	144 517	159			6 380	6 539	151 056

Table 2.1: Payments and estimates per programme and per economic classification (continued)

2014/15							
Economic classification	Main appropriation	Additional appropriation					Adjusted appropriation
		Roll-overs	Unforeseeable/ unavoidable	Virements and shifts	Other adjustments	Total additional appropriation	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Current payments	72 554	34		(15)	1 899	1 918	74 472
Compensation of employees	46 879	34			572	606	47 485
Goods and services	25 675			(15)	1 327	1 312	26 987
Interest and rent on land							
Transfers and subsidies to	34 778						34 778
Provinces and municipalities							
Departmental agencies and accounts	37			(1)		(1)	36
Higher education institutions							
Foreign governments and international organisations	144						144
Public corporations and private enterprises							
Non-profit institutions	33 313						33 313
Households	1 284			1		1	1 285
Payments for capital assets	1 639	125			693	818	2 457
Buildings and other fixed structures							
Machinery and equipment	1 639	125			693	818	2 457
Heritage assets							
Specialised military assets							
Biological assets							
Land and subsoil assets							
Software and other intangible assets							
<i>Of which: "Capitalised Compensation" included in Payments for capital assets</i>							
<i>Of which: "Capitalised Goods and services" included in Payments for capital assets</i>							
Payments for financial assets				15		15	15
Total	108 971	159			2 592	2 751	111 722

Details of adjustments to the Estimates of Provincial Expenditure 2014

Roll-overs - R159 000

Programme 1: Administration - R127 000

An amount of R125 000 was rolled over from the 2013/14 financial year for capital projects relating to Chamber improvements. To accommodate the parliamentary programme, an additional R2 000 was allocated to supplement the current overtime baseline.

Programme 3: Parliamentary Services - R32 000

As described above, to accommodate the parliamentary programme, an additional R32 000 was allocated to supplement the current overtime baseline.

Virements and shifts of funds within vote/programme

Table 2.2: Virements and Shifting of funds

SHIFTING OF FUNDS WITHIN PROGRAMMES					
FROM:			TO:		
Programme/ sub-programme by economic classification	Motivation	R'000	Programme/ sub-programme by economic classification	Motivation	R'000
Programme 1: Administration		(2 000)	Programme 1: Administration & Programme 3: Parliamentary Services		2 000
Sub-programme 1.1 Office of the Speaker			Sub-programme 1.2.1: Office of the Secretary		
Goods and services	Underspending is due to travel costs being less than anticipated.	(943)	Goods and services	Funding for legal fees.	93
			Sub-programme 1.2.2: Communication and Information		
			Goods and services	Funding to cover official events and delegations to the Western Cape Provincial Parliament.	388
			Sub-programme 1.7: Information Technology		
			Goods and services	Funding to cover operational costs in respect of the Enterprise Resource Planning project.	84
			Sub-programme 1.8 Security and Facilities Management		
			Goods and services	Funding to cover operational costs (operating leases).	56
			Sub-programme 3.4 Hansard and Language Services		
			Goods and services	Funding to cover increased Hansard services including the backlog.	322
Sub-programme 1.2.1: Office of the Secretary			Sub-programme 1.2.2: Communication and Information		
Compensation of employees	Underspending is due to the funded Secretary post anticipated to be filled in January 2015.	(329)	Compensation of employees	Funding redirected for two contract positions to assist in the reception area.	329
Sub-programme 1.2.1: Office of the Secretary			Sub-programme 1.1: Office of the Speaker		
Transfers and subsidies	Underspending is due to incentive rewards to staff being less than anticipated.	(7)	Transfers and subsidies	Approved donation.	7

FROM:			TO:		
Programme/ sub-programme by economic classification	Motivation	R'000	Programme/ sub-programme by economic classification	Motivation	R'000
Sub-programme 1.6: Human Resources			Sub-programme 1.1: Office of the Speaker		
Compensation of employees	Performance bonus budget housed in this sub-programme, was decentralised to various sub-programmes.	(529)	Compensation of employees	Reallocation of performance bonus budget and increased improvement of conditions of services costs.	154
			Sub-programme 1.2.2: Communication and Information		
			Compensation of employees	Reallocation of performance bonus budget and funding of two contract positions to assist in the reception area.	109
			Sub-programme 1.3: Finance		
			Compensation of employees	Reallocation of performance bonus budget.	78
			Sub-programme 1.4: Supply Chain Management		
			Compensation of employees	Reallocation of performance bonus budget.	63
			Sub-programme 3.1: Plenary Support		
			Compensation of employees	Reallocation of performance bonus budget.	67
			Sub-programme 3.3: Public Education and Outreach		
			Compensation of employees	Reallocation of performance bonus budget.	58
Sub-programme 1.7: Information Technology			Sub-programme 1.7: Information Technology		
Goods and services	Underspending is due to contractor costs being less than anticipated.	(15)	Payments for financial assets	Provision made for a written off laptop.	15
Sub-programme 1.8: Security and Facilities Management			Sub-programme 1.5: Internal Control		
Compensation of employees	Underspending results from a fully funded post not being filled.	(40)	Compensation of employees	Provision for a contract post to assist with internal control functions.	40
Sub-programme 1.8: Security and Facilities Management			Sub-programme 1.1: Office of the Speaker		
Transfers and subsidies	Underspending is due to reduced TV license costs.	(3)	Transfers and subsidies	Approved donation.	1
			Sub-programme 1.7: Information Technology		
			Transfers and subsidies	Increased staff complement resulted in increased provision for incentive rewards.	2
Sub-programme 1.8: Security and Facilities Management			Sub-programme 1.1: Office of the Speaker		
Payments for capital assets	Decentralisation of finance lease portion of Government Garage vehicles as well as cell phone contract leases.	(134)	Payments for capital assets	Decentralisation of finance lease portion of Government Garage vehicles as well as cell phone contract leases.	134

FROM:			TO:		
Programme/ sub-programme by economic classification	Motivation	R'000	Programme/ sub-programme by economic classification	Motivation	R'000
Programme 3: Parliamentary Services		(1 017)	Programme 3: Parliamentary Services		1 017
Sub-programme 3.1 Plenary Support			Sub-programme 3.4 Hansard and Language Services		
Goods and services	Underspending is due to the publication of Government Gazettes being less than anticipated.	(22)	Goods and services	Funding for increased Hansard services including the backlog.	891
Sub-programme 3. 2.1 Committees					
Goods and services	Underspending is due to reduced travel and venue costs not anticipated for.	(168)			
Sub-programme 3. 2.2 Standing Committees					
Goods and services	Underspending is due to reduced Travel, advertising, contractors, and catering costs not anticipated for.	(701)	Sub-Programme 3.2.1 Committees		
Sub-programme 3.4 Hansard and Language Services			Sub-Programme 3.2.1 Committees		
Compensation of employees	Underspending is due to a post funded for six months not being filled.	(126)	Compensation of employees	Payment of performance bonus as well as additional overtime requirements.	126

Other Adjustments - R2 592 000

Funds that became available to the Province

Provincial - R1 850 000

Programme 1: Administration - R1 850 000

Based on the fact that the new Parliament has been established and new and returning Members have assumed duty, new computer equipment and in certain instances, office furniture was provided to Members. This resulted in additional funds to the value of R1 000 192 and R500 000 requested respectively. Additionally, an amount of R350 000 was allocated to legal fees related to committee proceedings.

Self-financing expenditure - R636 000

Revenue Retention 2013/14: R636 000

Programme 1: Administration - R636 000

An amount of R472 000 in respect of revenue retention was allocated to fixed term contracts due to specific needs identified within critical areas. As we are in a new Parliamentary term, certain programming arrangements with regard to meetings being held after hours had increased, which led to additional strain being placed in certain units to have staff available to work overtime. As a result, an additional R100 000 was allocated to supplement the current overtime baseline. Furthermore, the remainder of the revenue retention amount (i.e. R64 000), has been allocated towards legal fees incurred during committee proceedings.

Shifting of funds between votes - R106 000

Programme 1: Administration - R106 000

R106 000 shifted from Vote 10: Transport and Public Works for the procurement of network cabling for the renovations on the 4th, 5th and 6th floors of 7 Wale Street; Provincial Legislature building.

Actual payments and revised spending projections for the remainder of the financial year

Table 2.3: Actual payments and revised spending projections

2014/15 Preliminary expenditure						
	Adjusted appropriation	Actual payments April 2014 - September 2014		Projected payments October 2014 - March 2015		Total Preliminary expenditure
	R'000	R'000	% of budget	R'000	% of budget	R'000
1. Administration	49 446	24 099	48.74	25 347	51.26	49 446
2. Facilities for Members and Political Parties	39 355	25 025	63.59	14 330	36.41	39 355
3. Parliamentary Services	22 921	10 604	46.26	12 317	53.74	22 921
Total	111 722	59 728	53.46	51 994	46.54	111 722
Direct charge on the Provincial Revenue Fund						
Members remuneration	39 334	19 231	48.89	20 103	51.11	39 334
Total	151 056	78 959	52.27	72 097	47.73	151 056

2014/15 Preliminary expenditure						
Economic classification	Adjusted appropriation	Actual payments April 2014 - September 2014		Projected payments October 2014 - March 2015		Total Preliminary expenditure
	R'000	R'000	% of budget	R'000	% of budget	R'000
Current payments	74 472	34 810	46.74	39 662	53.26	74 472
Compensation of employees	47 485	23 840	50.21	23 645	49.79	47 485
Goods and services	26 987	10 970	40.65	16 017	59.35	26 987
Interest and rent on land						
Transfers and subsidies to	34 778	23 735	68.25	11 043	31.75	34 778
Provinces and municipalities						
Departmental agencies and accounts	36	21	58.33	15	41.67	36
Higher education institutions						
Foreign governments and international organisations	144	105	72.92	39	27.08	144
Public corporations and private enterprises						
Non-profit institutions	33 313	23 064	69.23	10 249	30.77	33 313
Households	1 285	545	42.41	740	57.59	1 285
Payments for capital assets	2 457	1 183	48.15	1 274	51.85	2 457
Buildings and other fixed structures						
Machinery and equipment	2 457	1 183	48.15	1 274	51.85	2 457
Heritage assets						
Specialised military assets						
Biological assets						
Land and subsoil assets						
Software and other intangible assets						
<i>Of which: "Capitalised Compensation" included in Payments for capital assets</i>						
<i>Of which: "Capitalised Goods and services" included in Payments for capital assets</i>						
Payments for financial assets	15			15	100.00	15
Total	111 722	59 728	53.46	51 994	46.54	111 722

Actual payments for the financial year 2013/14

Table 2.4: Actual payments

2013/14							
Actual expenditure							
Programme		Adjusted appropriation	Actual payments		Actual payments		Total Actual expenditure
			April 2013 - September 2013		October 2013 - March 2014		
		R'000	R'000	% of budget	R'000	% of budget	R'000
1.	Administration	44 908	21 485	47.84	22 408	49.90	43 893
2.	Facilities for Members and Political Parties	37 891	24 823	65.51	12 143	32.05	36 966
3.	Parliamentary Services	20 482	9 428	46.03	12 835	62.66	22 263
Total		103 281	55 736	53.97	47 386	45.88	103 122
Direct charge on the Provincial Revenue Fund							
Members remuneration		33 535	15 445	46.06	16 041	47.83	31 486
Total		136 816	71 181	52.03	63 427	46.36	134 608

Economic classification	2013/14 Actual expenditure					
	Adjusted appropriation	Actual payments April 2013 - September 2013		Actual payments October 2013 - March 2014		Total Actual expenditure
	R'000	R'000	% of budget	R'000	% of budget	R'000
Current payments	67 770	32 386	47.79	35 377	52.20	67 763
Compensation of employees	40 464	19 108	47.22	20 831	51.48	39 939
Goods and services	27 306	13 278	48.63	14 546	53.27	27 824
Interest and rent on land						
Transfers and subsidies to	33 296	22 691	68.15	10 557	31.71	33 248
Provinces and municipalities						
Departmental agencies and accounts	335	34	10.15	249	74.33	283
Universities and technikons						
Foreign governments and international organisations	138			128	92.75	128
Public corporations and private enterprises						
Non-profit institutions	31 571	22 083	69.95	9 489	30.06	31 572
Households	1 252	574	45.85	691	55.19	1 265
Payments for capital assets	2 160	605	28.01	1 430	66.20	2 035
Buildings and other fixed structures						
Machinery and equipment	2 160	605	28.01	1 430	66.20	2 035
Heritage assets						
Specialised military assets						
Biological assets						
Land and subsoil assets						
Software and other intangible assets						
<i>Of which: "Capitalised Compensation" included in Payments for capital assets</i>						
<i>Of which: "Capitalised Goods and services" included in Payments for capital assets</i>						
Payments for financial assets	55	54	98.18	22	40.00	76
Total	103 281	55 736	53.97	47 386	45.88	103 122

Expenditure trends

Per Programme

Programme 1: Administration

Expenditure for the first six months of 2014/15 was R24.099 million or 48.74 per cent of the adjusted budget. For the same period in 2013/14, expenditure was R21.485 million or 47.84 per cent of the adjusted budget. The year-on-year expenditure increase is mainly due to the procurement of computer equipment as well as office furniture for Members during the period.

During the second half of the 2014/15 financial year, the projected expenditure includes:

- The Opening of Provincial Parliament
- Legal fees
- Information Technology projects including audio visual projects in the Chamber as well as the Enterprise Resource Planning project

Programme 2: Facilities for Members and Political Parties

Expenditure for the first six months of 2014/15 was R25.025 million or 63.59 per cent of the adjusted budget. For the same period in 2013/14, expenditure was R24.823 million or 65.51 per cent of the adjusted budget. The year-on-year expenditure increase is mainly due to payments to political parties being paid earlier due to the annual financial statements being finalised earlier than the previous year.

During the third and fourth quarters of the 2014/15 financial year, the balance of the secretarial and constituency allowances will be paid. The allowances in respect of Members enabling allowance will be processed as claims are received.

Programme 3: Parliamentary Services

Expenditure for the first six months of 2014/15 was R10.604 million or 46.26 per cent of the adjusted budget. For the same period in 2013/14, expenditure was R9.428 million or 46.03 per cent of the adjusted budget. The increase is mainly due to increased personnel related costs as a result of filling vacant posts.

During the second half of the 2014/15 financial year the projected expenditure includes:

- The indexing of the Hansard backlog, as well as the continuation of the translation and transcription services.
- Provision for Public Education and Outreach programmes.
- Provision for Standing Committee meetings, Public Hearings and its related costs.

Per Economic classification

Current payments

Expenditure for the first six months of 2014/15 was R34.810 million or 46.74 per cent of the adjusted budget. For the same period in 2013/14, the expenditure was R32.386 million or 47.79 per cent of the adjusted budget. The year on year expenditure growth of R2.424 million is mainly due to the capacitation of the new Members with computer equipment as well as office furniture.

During the second half of the 2014/15 financial year the projected expenditure includes:

- The Opening of Provincial Parliament
- Legal fees
- Information Technology projects, including the ERP project
- The indexing of the Hansard backlog, as well as the continuation of the translation and transcription services
- Provision for Public Education and Outreach programmes
- Provision for Standing Committee meetings, Public Hearings and its related costs

Transfers and subsidies

Expenditure for the first six months of 2014/15 was R23.735 million or 68.25 per cent of the adjusted budget. For the same period in 2013/14, the expenditure was R22.691 million or 68.15 per cent of the adjusted budget. The expenditure for 2014/15 is in line with the previous year's trends.

During the third and fourth quarters of the 2014/15 financial year, the balance of the secretarial and constituency allowances will be paid.

Payments for capital assets

Expenditure for the first six months of 2014/15 was R1.183 million or 48.15 per cent of the adjusted budget. For the same period in 2013/14, the expenditure was R605 thousand or 28.01 per cent of the adjusted budget. The increase is due to the capacitation of the new Members with computer equipment as well as office furniture.

Payments for financial assets

Expenditure in the previous year totalled R76 thousand, which related to 7 cases written off. There have been no cases written off in the period under review.

Summary of receipts

Table 2.5: Summary of receipts

2014/15									
Receipts	Main Budget	Additional appropriation							Adjusted Budget
		Provincial Equitable Share	Conditional grants	Roll-overs	In-year own revenue	Shifting of funds between votes	Financing	Total	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Equitable share	105 919					106		106	106 025
Conditional grants									
Financing	3 000			159			2 486	2 645	5 645
Asset Finance Reserve									
Provincial Revenue Fund	3 000			159			2 486	2 645	5 645
Departmental receipts	52								52
Tax receipts									
Sales of goods and services other than capital assets	4								4
Interest, dividends and rent on land	48								48
Sales of capital assets									
Financial transactions in assets and liabilities									
Total receipts	108 971			159		106	2 486	2 751	111 722

Details of revenue source

Roll-overs - R159 000

R125 000 will be used to finalise capital projects for improvements to audio visual equipment in the Chamber.

R34 000 will provide for additional overtime during the new Parliamentary term.

Shifting of funds between votes - R106 000

R106 000 shifted from Vote 10: Transport and Public Works in respect of network cabling that was procured in the renovation and refurbishment project in the Provincial Legislature building. This amount was originally shifted to Vote 10: Transport and Public Works in 2013/14 for this purpose.

Financing - R2 486 000

R636 000 for 2013/14 revenue retention in respect of debt collected to be used to fund expenditure that occurred during the new Parliamentary term.

R1 850 000 as a result of the new Parliamentary term was provided from the Provincial Revenue Fund for computer hardware, R1 000 000, and office furniture, R500 000 for new and returning Members, as well as Legal Fees, R350 000, pertaining to committee proceedings.

Summary of changes to transfers and subsidies, and conditional grants

Table 2.6: Summary of transfers and subsidies per programme

2014/15							
Programme	Main appropriation	Additional appropriation					Adjusted appropriation
		Roll-overs	Unforeseeable/ unavoidable	Virements and shifts	Other adjustments	Total additional appropriation	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000
1. Administration	92						92
<i>Departmental agencies and accounts</i>	37			(1)		(1)	36
<i>Households</i>	55			1		1	56
2. Facilities for Members and Political Parties	34 657						34 657
<i>Foreign governments and international organisations</i>	144						144
<i>Non-profit institutions</i>	33 313						33 313
<i>Households</i>	1 200						1 200
3. Parliamentary Services	29						29
<i>Households</i>	29						29
Total	34 778						34 778

Payments and estimates per sub-programme and economic classification

Table 2.7: Payments and estimates per sub-programme and economic classification

Table 2.7.1: Administration

2014/15							
Sub-programme	Main appropriation	Additional appropriation					Adjusted appropriation
		Roll-overs	Unforeseeable/ unavoidable	Virements and shifts	Other adjustments	Total additional appropriation	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000
1. Office of the Speaker	4 345			(647)	382	(265)	4 080
2. Office of the Secretary	15 103			583	414	997	16 100
Office of the Secretary	10 085			(243)	414	171	10 256
Communication and Information	3 689			826		826	4 515
Library	1 329						1 329
3. Finance	2 953			78		78	3 031
4. Supply Chain Management	3 635	2		63		65	3 700
5. Internal Control	3 748			40	270	310	4 058
6. Human Resources	5 690			(529)		(529)	5 161
7. Information Technology	6 523	125		86	1 408	1 619	8 142
8. Security and Facility Management	5 177			(121)	118	(3)	5 174
Total	47 174	127		(447)	2 592	2 272	49 446

Economic classification	2014/15						Adjusted appropriation R'000
	Main appropriation R'000	Additional appropriation				Total additional appropriation R'000	
		Roll-overs R'000	Unforeseeable/ unavoidable R'000	Virements and shifts R'000	Other adjustments R'000		
Current payments	45 443	2		(462)	1 899	1 439	46 882
Compensation of employees	31 499	2		(125)	572	449	31 948
Goods and services	13 944			(337)	1 327	990	14 934
Transfers and subsidies to	92						92
Departmental agencies and accounts	37			(1)		(1)	36
Households	55			1		1	56
Payments for capital assets	1 639	125			693	818	2 457
Machinery and equipment	1 639	125			693	818	2 457
Payments for financial assets				15		15	15
Total	47 174	127		(447)	2 592	2 272	49 446

Table 2.7.2: Facilities for Members and Political Parties

2014/15							
Sub-programme	Main appropriation	Additional appropriation					Adjusted appropriation
		Roll-overs	Unforeseeable/ unavoidable	Virements and shifts	Other adjustments	Total additional appropriation	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000
1. Facilities and Benefits to Members	6 042						6 042
<i>Allowances</i>	4 588						4 588
<i>Contributions</i>	1 454						1 454
2. Political Parties Support Services	33 313						33 313
<i>Secretarial Allowance</i>	9 576						9 576
<i>Constituency Allowance</i>	23 737						23 737
Total	39 355						39 355

Economic classification	2014/15						Adjusted appropriation R'000
	Main appropriation R'000	Additional appropriation				Total additional appropriation R'000	
		Roll-overs R'000	Unforeseeable/ unavoidable R'000	Virements and shifts R'000	Other adjustments R'000		
Current payments	4 698						4 698
Goods and services	4 698						4 698
Transfers and subsidies to	34 657						34 657
Foreign governments and international organisations	144						144
Non-profit institutions	33 313						33 313
Households	1 200						1 200
Total	39 355						39 355

Table 2.7.3: Parliamentary Services

2014/15							
Sub-programme	Main appropriation	Additional appropriation					Adjusted appropriation
		Roll-overs	Unforeseeable/ unavoidable	Virements and shifts	Other adjustments	Total additional appropriation	
	R'000	R'000	R'000	R'000	R'000	R'000	R'000
1. Plenary Support	2 844	6		45		51	2 895
2. Committee Support	12 393	20		(743)		(723)	11 670
Committees	9 621	20		(42)		(22)	9 599
Standing Committees	2 772			(701)		(701)	2 071
3. Public Education and Outreach	2 929	6		58		64	2 993
4. Hansard and Language Services	4 276			1 087		1 087	5 363
Total	22 442	32		447		479	22 921

Economic classification	2014/15						
	Main appropriation R'000	Additional appropriation				Adjusted appropriation R'000	
		Roll-overs R'000	Unforeseeable/ unavoidable R'000	Virements and shifts R'000	Other adjustments R'000		Total additional appropriation R'000
Current payments	22 413	32		447		479	22 892
Compensation of employees	15 380	32		125		157	15 537
Goods and services	7 033			322		322	7 355
Transfers and subsidies to	29						29
Households	29						29
Total	22 442	32		447		479	22 921